Belmont Media Center
Program Proposal

This is the first step to producing a show. Please provide as much information as you can, so that we can further assist you on developing and planning a new show. Feel free to schedule an appointment for further assistance on getting started.

Proposed Program:

Title: _________________________________________________________

Single: ________ Series: ________


Length: __________________________

Start Date: ________________________

Please list all of the equipment that may be needed:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Please provide a description of your program: __________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

(Turn this sheet over to other side)
Intended Audience/Purpose of Program: ____________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Other Notes: ________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Please read before you sign

I hereby propose the above program for production and cablecast on Belmont Media Center’s (BMC) channels. By signing this agreement, I understand that I am fully responsible for the content produced on this program and hold BMC, the Town of Belmont, and Comcast harmless from any liability, loss, or damage that may arise from the production and cablecast of this program. I understand that presentation of the following is prohibited:

• Commercial material
• Obscenity, defamation, invasion of privacy, or copyright violations
• Anything which violates local, state, or federal laws

I plan to receive appropriate releases for any copyright material used in the program. I have read and agree to abide by the policies of BMC.

________________________________________________         ___________________
Producer Name                                                                                   Date

________________________________________________         ___________________
Producer Signature                                                                              Date

________________________________________________          ___________________
BMC Approval                                                                                    Date